

Attach
Photo
Here

Tidings of Peace Christian School

Clayton Shenk, Administrator
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Phone - 717.843.4562 Fax - 717.584.0076
www.tidingsofpeace.org

Office Use
Received _____
References _____
Interview _____
Accepted _____

PERSONNEL INFORMATION FORM

Submitting this form places you or us under no obligation. The information you give here will help us to become better acquainted with you and to work with you toward a possible assignment.

Personal Data

- Miss ()
 1. Name Mr. () _____ 2. Date _____
 Mrs. () First Middle Last
 3. Address _____
 Street/Road City State/Province Zip/Postal Code
 4. Phone _____ 5. Email _____
 6. Social Security Number _____
 7. Birth date _____ 8. Country – Citizen of: _____
 9. Marital Status: Single _____ Dating _____ Engaged _____ Married _____
 11. Parents:

	Father	Mother
Name		
Occupation		
Church Membership		

Address _____
 Street/Road City State/Province Zip/Postal Code
 Phone _____ Email _____

12. If married, please list the names of your spouse and children with birthdates and ages.

13. List persons to contact in case of emergency. Can be parents, but should include at least one other.

a) _____
 Name Address Phone Number

b) _____
 Name Address Phone Number

Education

- 1. Circle the highest grade completed: 8 9 10 11 12
- 2. Other training:

Name of College, Bible, Business, or Nursing School	Location	Date Attended From To	Degree	Year Received

- 3. Note any particular area of study _____
- 4. Other training or certificates _____

Experience and Skills

- 1. Present Occupation

Dates Employed	Employer and Address	Duties and Skills
From To		

- 2. May we contact your present employer as a reference? _____
- 3. Have you taught school before? _____ If yes, please answer the following three questions. If no, go to question 4.
 - a. How many years have you taught? _____
 - b. What grade levels? _____
 - c. What subjects have you taught? _____
- 4. What age group do you prefer teaching? _____
- 5. Do you view yourself as a good disciplinarian? _____
- 6. What would you do or have you done with a student who is upset and having a temper tantrum or sulking in reaction to a class situation? _____

- 7. What would you do or have you done with a student who daydreams a lot?

- 8. What makes a good classroom environment? _____

9. On a scale of 0 - 5 (0 – never, 5 – many times per day), rate the educational therapies listed below that you would use to influence student behavior.

- Punishment _____
- Reward _____
- Reasoning _____
- Criticism _____
- Praise _____
- Interviews/Group Discussion _____
- Shaming child to tears _____
- Appeal to motivation to grow up _____
- Changing the classroom environment _____
- Appeal to ideals _____
- Appeal through emotional ties with teacher _____
- Group code and morals _____
- Books, pictorial materials _____

10. Do you love children? _____

Church and Christian Life

- 1. Denomination _____
- 2. Conference _____
- 3. Name of home congregation _____
- 4. Name of pastor _____
- Address _____
- Street/Road _____ City _____ State/Province _____ Zip/Postal Code _____
- Phone _____ Email _____
- 5. How long have you been a church member? _____
- 6. How long at the above church? _____
- 7. Briefly describe your spiritual pilgrimage.

8. State your reasons for desiring to teach at Tidings of Peace.

9. What experience or responsibilities have you had in the church, Sunday school, youth group, a mission program, or community organizations?

10. How do you feel about the program, leadership, and discipline of your church?

Health

1. Present health: Fair ____ Good ____ Excellent ____

2. Do you have any physical weakness, allergy, disability, or recurring medical problems? If so, please explain.

Personal Interests

1. What do you do for recreation? _____

2. What are your hobbies? _____

3. What is the nature of your leisure reading? (Mention typical books and periodicals.)

4. What style of music do you enjoy? _____

5. List four websites you most frequently use.

Other

- 1. Are your parents and spouse (if married) in harmony with your convictions and plans? _____
- 2. Would you endeavor to demonstrate a proper and cooperative attitude toward the other staff?

- 3. Do you find it difficult to function subordinately and retain a servant’s heart of loyalty, respect, and honor toward those to whom you are responsible? _____
- 4. When would you be available for service? _____

Month
Day
Year

References

Please list three references who we may contact.

Name _____ Relationship _____
 Address _____ Phone _____
 Email _____

Name _____ Relationship _____
 Address _____ Phone _____
 Email _____

Name _____ Relationship _____
 Address _____ Phone _____
 Email _____

Worker’s Pledge

I realize that to be accepted as a worker is to be entrusted with a sacred responsibility. In light of this and the Tidings of Peace qualifications for workers, I will, by the grace of God, subscribe to a life of:

- 1) Christian purity
- 2) Cooperation,
- 3) Daily devotions with my Savior and
- 4) Willingness to serve assigned tasks.

Thus, I will be an asset to God, my church, my home, and my work.

Because Tidings of Peace Christian School is operated by Tidings of Peace Mennonite Church, which is a member of the Keystone Mennonite Fellowship, I pledge to support the guidelines of the Keystone Mennonite Fellowship.

Signature _____

Return this application to:
 Tidings of Peace Christian School
 329 East Poplar Street
 York, PA 17403
 mail@tidingsofpeace.org